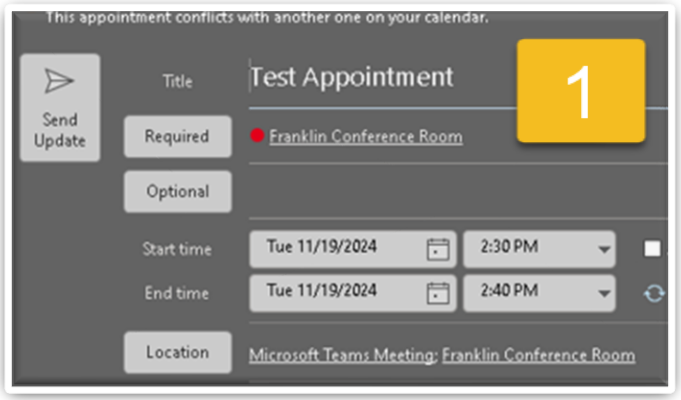
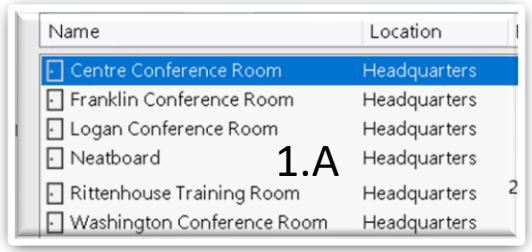
# Ardent Conference Room Guide

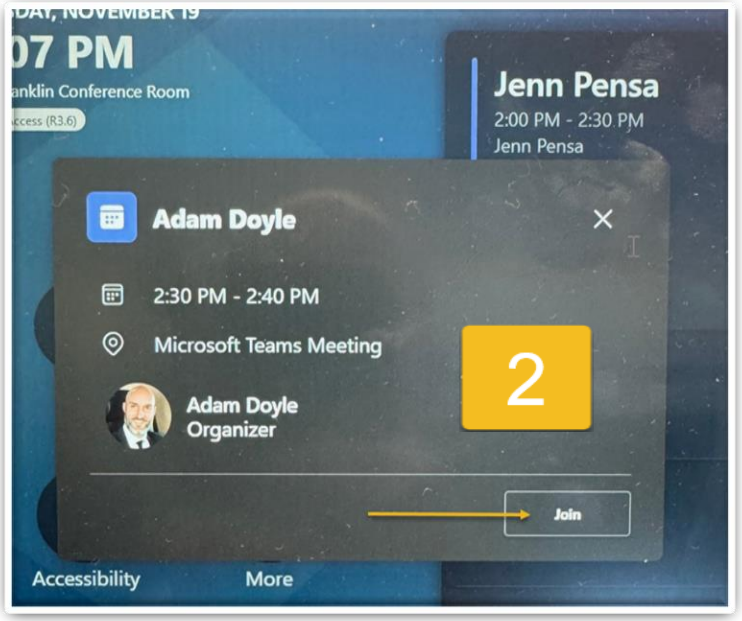
1. Invite the name of the conference room to your Meeting in Outlook (SEE FIG 1.A for list of conf rooms)

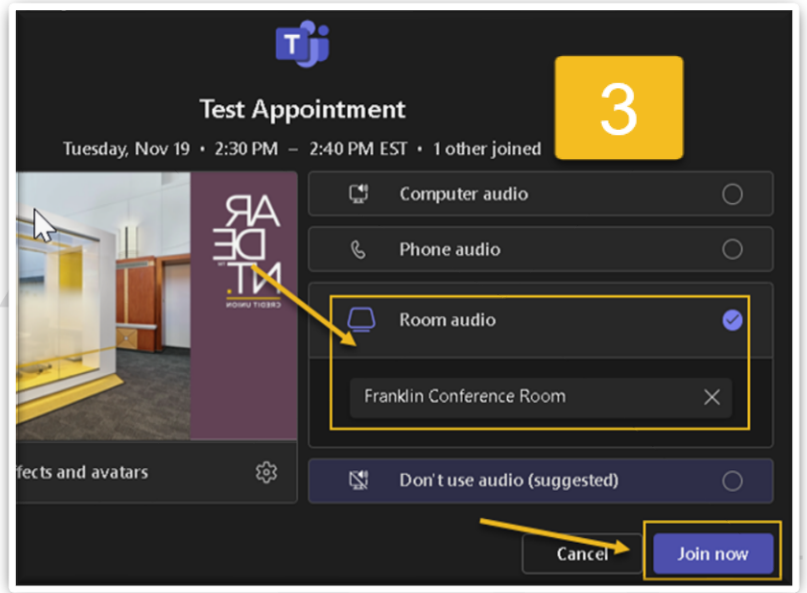
2. Use the touch screen to select your meeting from the list and click “Join”

3. Connect to Teams Meeting on your Laptop choose “room audio” – select the room you are in from the list & lastly click “Share” to show content



GRIT MAKES GREAT.